

NASA Landsat Exhibit Damage/Temporary Removal Tracking Form
Please retain this form for return to NASA Landsat Education and Public Outreach



1. Your name: _____
2. Your institution's name: _____

Answer these questions if the exhibit is damaged, non-functional, and/or in need of repair:

1. The exhibit is currently: *(Check all that apply)*
 - Severely cosmetically damaged
 - Lightly cosmetically damaged
 - Not functioning correctly
2. If you checked one or more boxes above, please describe the damage or other problems:

3. Please explain the incident (s) that caused the exhibit to reach its current state:

4. Is the exhibit in good enough condition to be used by the public?
 - Yes
 - No

5. How did you proceed to solve/address the damage or problems? (If applicable):
Before attempting any fixes, please report the incident immediately to the NASA Landsat Education and Public Outreach contact.

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Answer these questions if the exhibit has been removed from the floor:

1. If the exhibit was temporarily removed from the floor, what was the reason for this removal?
 - Lack of space
 - Reorganizing content on floor
 - Damaged/non-functional/in need of repair, as noted above
 - Vandalism/surface damage (cosmetic only), as noted above
 - Other: _____
2. Date exhibit was removed from floor (if applicable): _____
3. Date exhibit was returned to floor (if applicable): _____

Answer these questions for all incidents of damage or removal

1. Do you have any concerns, comments, etc., regarding this damage and/or temporary removal which you would like to pass along to NASA?
 - Yes
 - No
2. If so, please elaborate:
